Mentoring Schedule

This agreement is entered into between the following parties and is in addition to any Terms of Business Agreement:

- [Supplier Name] ('the Supplier') of [Supplier address], and;

- [Client Name] ('the Client'), [Client registration details and address].

It is understood and agreed that:

1. The commencement date for this Schedule is [date].

2. The Client will nominate [number] employee[s] to take part in the mentoring service.

3. This service allows the Client's nominated employee[s] to discuss programming and development queries, technical skills development, and related issues with the Supplier.

4. The mentoring service includes:

   a) [One call of up to 60 minutes, or two calls of up to 30 minutes, each week between the Client's nominated employee[s] and the Supplier.]

   b) Responses to email queries from the Client's nominated employee.

5. The fee for this service is [fee] per month (pro-rata for part months).

6. The fee for each month will be invoiced to the Client on the last calendar day of the month.

7. If the Supplier is unavailable for a period within a month, they will either increase their availability in the months prior to and following the period to compensate, or reduce the fee for that month by a pro-rata amount.

8. This service can be cancelled given 30 days written notice by the Client or the Supplier.

9. This service can be modified (e.g. to change the number of nominated employees) given 30 days written notice by the Client and subject to the Supplier's agreement. Any change may result in an increase or decrease to the monthly fee.

10. This agreement shall be governed by and construed in accordance with the laws of England and Wales, and any proceedings arising out of or connected with this agreement shall be subject to the exclusive jurisdiction of the English Courts.

We agree to the above Schedule.

Signed on behalf of the Supplier:

Signature

Print Name Paul Waring

Date

Signed on behalf of the Client:

Signature

Print Name

Print Title

Date